

**Request for closure of ICICI Direct Trading Account**

To,  
ICICI Securities Limited,  
Navi Mumbai

Date : \_\_\_\_\_  
SR No: \_\_\_\_\_

Dear Sir/Madam,

I \_\_\_\_\_ having PAN number \_\_\_\_\_ and Date of Birth  
DD/MM/YYYY currently have an ICICI direct E-broking relationship with ICICI Securities Ltd (here-in-after referred to as I-Sec), details of which are mentioned below.

Kindly note that I wish to close my Trading Account(s) which is linked to the above PAN and delink my Bank and Demat account from I-Direct facility as mentioned below:

Type of account	Trading A/c no / Demat Account no / Bank Account no
Resident Account No	
NRE PINS*	
NRE NON PINS*	
NRO PINS*	
NRO NON PINS*	

I understand and agree that closure of the above account(s) will not affect my liabilities and obligations and I shall be liable for satisfactory completion of all transactions effected prior to the closure date. I further agree that such liabilities / obligations shall continue to subsist and vest in /be binding on me or my respective heirs, executors, administrators, legal representatives or successors, as the case may be. I understand that during the notice period, ICICI Securities shall enjoy the same rights that it currently has, in respect of the above account(s).

I understand that my request for closure of the aforementioned trading account(s) is subject to:

1. Due fulfillment of all my obligations towards I-Sec and affiliates.
2. Closure of all open positions in my account in the Equity segment, Derivatives segment or any other segment /products as may be introduced by ICICI Securities from time to time.
3. In case, I want to close my bank and demat account which are linked to the Trading account I will have to approach nearest ICICI Bank Branch.

**4. Mutual Funds:**

- a. I hereby authorize I-Sec to cancel all my active SIP / STP / SWP / TIP etc. for closing of my aforesaid trading accounts.
- b. I understand that on closure of ICICIdirect.com Trading account, I would not be able to transact in Mutual Fund segment. I need to approach respective AMC for any transaction in the said investment if any.

**5. National Pension System Account (NPS):**

- a) I hereby authorize I-Sec to cancel all my active SIPs (if any) in NPS account.
- b) I understand that if I want to continue my NPS account with ISEC in that case I shall have to shift my online NPS account from online mode and for that I shall have to submit POP-SP shifting form (UOS-S5).
- b) Further, I also have an option to shift my NPS account to another POP and for the same I shall be required to submit POP-SP shifting form (Form UOS-S6).

Note: The said forms can be downloaded from PFRDA / CRA (NSDL) / KARVY website.

In light of the above, I request you to please process my application for closure of my trading Account(s).

In case of any query /help you may get in touch with our Customer Service team.

Thanking you.  
Yours Sincerely,

Signature of Applicant

Account Holder Name:

## Checklist for Trading Closure Request

SR No

TRADING CLOSURE FORM	Points To Remember	Checked (Pls tick)
SR No	Mandatory to mention	
Match ID / User Id	Mandatory to mention	
Customer Name	Applicant name as per IDIRECT account	
PAN no of Applicant	Mandatory to mention	
Date Of Birth	DOB of Applicant in following format:- DD-MM-YYYY & should be same with IDIRECT account	
Date	Mandatory to mention Date	
Applicant Signature	Applicant signature on Request letter	
SUPPORTING DOCUMENTS	Points To Remember	Checked (Pls tick)
Death Certificate (If 1st holder is deceased)	Should be notarized and official stamp with signature	

### KEY POINTS

- \*Before taking the closure request kindly check the account status if it is in suspend mode we will not take the request
- \*Correct type of account is to be selected while raising the SR i.e RI/NRI/sub broker etc.
- \*Please mention Reason for closure in SR activity notes to avoid rejection in 1-in-1 or Insta account
- \*Death certificate should be in English or Hindi. In case of any other language translation letter from HUB is required along with death certificate
- \*Self attestation of those who submitted the request letter on behalf of deceased applicant on death certificate is mandatory.
- \*Please mention name on Application accepted by and Application submitted by at bottom of the form

**IMP: FOR NRI ACCOUNT'S TRADING ACCOUNT / DEMAT ACCOUNT / BANK ACCOUNT NO IN RELEVANT ACCOUNT TYPE IS MANDATORY.**